



A. INVESTMENT MANAGEMENT SYSTEM
generates data.



B. DATA
is converted into files (coded file names) and is securely transmitted using Secure FTP.



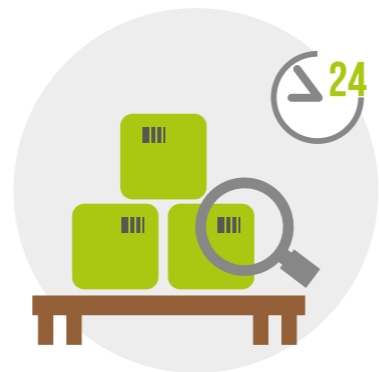
C. DATA
Completion of data loop, dispatch date/time fed back to Investment Manager/direct to Investment Management system.



D. INVESTMENT
Reports out, no issues, happy clients, regulations met and evidenced as met.



1. PROCESSING OF FILE
to make print ready, apply bar codes, process for postal discounts.



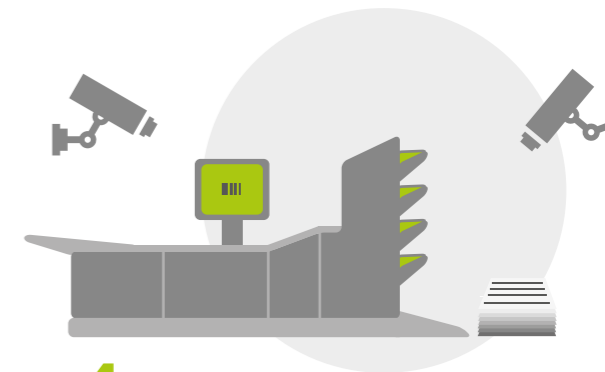
2. PRODUCTION READINESS

- Pre-production supply checks
- Extra additional servicing
- Agree delivery times
- Engage nightshifts for 24/7 production



3. PRINTING

- Digital printing (B&W or colour)
- Quality checks



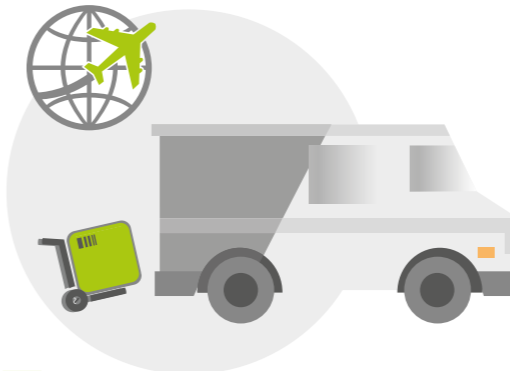
4. COLLATION AND BINDING
Read barcodes, bind.



5. TRIM OFF AND FOLD
Completion of document to make user ready, further quality checks.



6. ENCLOSURE
Camera read pre and post envelope enclosure, automated checks to ensure no double enclosure and envelopes sealed.



7. MAIL COLLECTION
Bags prepared discounts, Royal Mail or downstream access provider collect.



8. CLIENT
Investment report arrives quickly (while still useful) and to a high standard.



Greens has the specialist knowledge, skills and experience in investment and tax reporting data print, mailing and auditing to be able to help you deliver the highest levels of customer service whilst minimising the significant operational, reputational and regulatory risks to your business. We know what matters to you and to your clients.

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Creativity



Documentation



Logistics